

WEST LANCASHIRE CRICKET DEVELOPMENT GROUP



CONSTITUTION - 2020

1. NAME OF THE GROUP

- 1.1 The group shall be called the 'West Lancashire Cricket Development Group' (here in after called 'the WLCDG').

2. AIM OF THE GROUP

- 2.1 The overall aim of 'the WLCDG' is to act as a driving force to increase structured participation and raise performance standards in all aspects of Cricket throughout West Lancashire.

3. KEY OBJECTIVES OF THE GROUP

- 3.1 To provide open access to Cricket for all, irrespective of age, gender, sexuality, religion, race or colour.
- 3.2 To maximise and facilitate opportunities for players, coaches, officials, local partners and the local community to fulfil their potential, protecting the interests of young people always.
- 3.3 To promote and develop Cricket through the provision of quality clubs, coaches, volunteers and facilities - including links with local schools and appropriate local partners.

4. MEMBERSHIP

- 4.1 Membership of 'the WLCDG' shall be open to:

- LCF Club & Community Cricket Manager (C&CCM) for the West Region
- LCF Cricket Development Coach for West Lancashire
- LCF Disability Representative
- LCF Women & Girls Representative
- Lancashire Sport Representative
- Schools Sport (Partnership) Representative
- Cricket Club Representatives

If an individual can't attend, they are asked to send a representative from their organisation to act on their behalf.

- 4.2 Membership of 'the WLCDG' shall be open and not restricted on the grounds of sex, race, political, religious or other opinions, to any person who is prepared to accept and support the objectives of the group.
- 4.3 Each Club will have one vote; other attendees are ineligible to vote.
- 4.4 Each Associate Member Club shall pay an annual subscription to 'the WLCDG' - the amount shall be determined during 'the WLCDG' AGM.

5. THE GROUP STRUCTURE

- 5.1 'The WLCDG' shall consist of the following officers, with at least two being volunteers:
- Chair
 - Vice Chair
 - Secretary
 - Treasurer
- 5.2 The Officers shall be elected by the members of 'the WLCDG' at an Annual General Meeting and shall hold office until the next Annual General meeting.
- 5.3 All Officers will retire each year but will be eligible for re-election.
- 5.4 The quorum for the transaction of business at 'the Group' meetings shall be four people present eligible to vote.
- 5.5 'The WLCDG' shall have the power to establish working groups to help the Group facilitate its Aims and Objectives for Cricket across West Lancashire.
- 5.6 Each member of 'the WLCDG' will have one vote.
- 5.7 Any proposal that does not have the majority support, the chair of the meeting will have the casting vote.
- 5.8 The primary purpose of 'the WLCDG' will be to develop proposals on the future actions needed to facilitate and implement 'the WLCDG' aims and objectives. 'The WLCDG' will be responsible for disseminating information and establishing a network to bring all sections/organisations of Cricket within West Lancashire together for their mutual benefit.

6. MEETINGS

- 6.1 'The WLCDG' shall meet a minimum of four times a year.
- 6.2 The venue for meetings will be at member club grounds.
- 6.3 The dates of each meeting shall be set during the proceeding meeting and at least 21 days' notice will be given to 'The WLCDG' members.

7. FINANCES

- 7.1 The funds of 'the WLCDG' shall be vested in the Treasurer who shall apply and deal with them as relevant. Expenditure must be authorised by a minimum of 2 of the officers of 'the WLCDG'.
- 7.2 The Treasurer will open a bank account or building society account in the name of 'the WLCDG'.
- 7.3 'The WLCDG' will appoint at least two authorised signatories for any cheques.
- 7.4 Cheques shall be signed by at least two of the authorised signatories.
- 7.5 The signatories will be different members of 'the WLCDG', who are not related to one another, and do not occupy positions that will show conflict of interest.
- 7.6 The accounts shall be made up to the 31st August each year and shall be presented at the AGM of 'the WLCDG'.
- 7.7 The accounts will be audited annually by an independent auditor appointed by 'the WLCDG'.

8. ROLES AND RESPONSIBILITIES OF THE OFFICERS OF THE GROUP

- 8.1 The Chair and LCF C&CCM for West Lancashire will co-ordinate agendas for each meeting of 'the WLCDG'.
- 8.2 All members of 'the WLCDG' will devise and comment on the West Lancashire Development Plan for Cricket.
- 8.3 Establishment of subgroups to work on specialist projects will be formed as determined necessary by 'the WLCDG' and the Chair.

9. ANNUAL GENERAL MEETING

- 9.1 The Annual General Meeting (AGM) of 'the WLCDG' shall be held every year, when the Annual Report of 'the WLCDG' and the audited statement of accounts up to the end of the financial year shall be presented.
- 9.2 The secretary shall give not less than 21 days notice of the date of the AGM to all members.
- 9.3 The AGM shall elect the Officers of 'the WLCDG'.
- 9.4 The secretary shall receive nominations for the Officer positions not less than 15 days prior to the AGM. Nominations can only be accepted from people eligible to vote.
- 9.5 In the event of there being no nominations received, nominations may be taken at the AGM.
- 9.6 An EGM may be called by the WLCDG, which will follow the same format and procedures as the AGM.

10. POLICIES

- 10.1 A Duty of Care to all members of 'the WLCDG' shall be ensured by adopting and implementing the ECB 'Safe Hands' Cricket's Policy for Safeguarding Children' and any future versions of the Policy
- 10.2 'The WLCDG' will ensure that any activities that it leads on will incorporate the requirements of this policy.
- 10.3 'The WLCDG' will expect all 'The WLCDG' Clubs to incorporate the 'Safe Hands' Policy into their constitutions and ensure that all activities that they either lead on or are party to, adhere to the specified minimum requirements.
- 10.4 'The WLCDG' will adopt the ECB Club & Inclusion Policy and any future versions of this policy, 'the WLCDG' will expect that member clubs incorporate the said policy into their constitutions.

11. DISSOLUTION OF THE GROUP

- 11.1 If 'the WLCDG' decides that it is necessary or advisable to dissolve 'the WLCDG', it shall call a meeting of all members of 'the WLCDG', of which not less than 21 days notice will be given.
- 11.2 If the proposal is confirmed by a two-thirds majority of those present voting, 'the WLCDG' shall have the power to release any assets held by or on behalf of 'the WLCDG'.
- 11.3 Any assets remaining after the satisfaction of any proper debts and liabilities shall be given on transfers to such other associations having similar objectives to the objectives of 'the WLCDG'.
- 11.4 Should 'the WLCDG' be unable to identify such an association, the remaining assets shall be passed to Lancashire Cricket Foundation for appropriate distribution.

12. REVIEW OF CONSTITUTION

12.1 The constitution can only be amended at the AGM.

Chair

Signed

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Date